

John J. Tecklenburg
Mayor



Randall Keith Benjamin, II
Director

City of Charleston
South Carolina
Department of Traffic & Transportation

Traffic & Transportation Committee
City Hall, 80 Broad Street
First Floor Conference Room
August 15, 2017 3:00 p.m.

Chair, Councilmember Michael Seekings
Vice-Chair, Councilmember Marvin Wagner
Councilmember William Moody, Jr.
Councilmember Kathleen Wilson
Mayor John J. Tecklenburg

AGENDA

- | | |
|---|------------------------|
| 1. Invocation | Councilmember Seekings |
| 2. Approval of Minutes | May 23, 2017 |
| 3. Application for Original Certificate of Public Convenience and Necessity: <ul style="list-style-type: none">• Bess Way Transportation, LLC (Limo) | Robert Somerville |
| 4. Request for Transportation Route Alterations & Closures for the 2017 Eclipse | Dan Riccio |
| 5. An ordinance to amend Chapter 29, Article V, Sec. 29-203 (9), (10), Sec. 29-206 (c), 29-208 (a), Sec. 29-208 (c) and (c) (1), Sec. 29-210 (a), and Sec. 29-210 (b) of the <u>Code of the City of Charleston</u> pertaining to hours of operation for animal-drawn vehicles, zones of operation for animal-drawn vehicles used for purposes of touring and the number of medallions to be issued for each zone and adopting a map for zones of operation. | Dan Riccio |
| 6. Citywide Transportation Plan | Keith Benjamin |
| 7. Bicycle and Pedestrian Advisory Committee Ordinance - To amend the <u>Code of the City of Charleston</u> , South Carolina, Chapter 2, Sections 176, 177, 178 and 179, to change the organization of the committee, to amend the committee's role, and to change the terms of membership. | Keith Benjamin |

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7. Upper Peninsula Study Presentation

Jennifer Bihl, PE
Bihl Engineering, LLC

8. Discussion

#4

*City of Charleston*

Department of Livability and Tourism

MEMO

To: City of Charleston Traffic and Transportation Committee
From: Department of Livability and Tourism
Date: August 15, 2017
Re: Eclipse planning

On Monday August 21, 2017 a total solar eclipse will start in Oregon and cross the country leaving Charleston as one of the last places that people can see the eclipse before it goes out to sea. NASA predicts that one million people will visit our region for this event. The City can only speculate as to the number of visitors that will travel to the City of Charleston to view this solar event. However, the City is aware that hotel reservations and occupancy rates are at a record high leading up to the event.

Charleston will only experience total darkness for just over one minute; however, the entire eclipse cycle lasts for nearly three hours. The moon will begin to obscure the sun at 1:16pm with complete darkness at 2:46pm. The moon will have completely moved away from the sun by 4:09pm. We expect that many visitors and residents will want to be in place prior to the start of eclipse at 1:16pm, and that once the solar event has ended, that many of the visitors and residents will attempt to leave the area at the same time potentially causing traffic congestion and delays. As a result of this, vehicle traffic is expected to be at an unprecedented volume which is a great concern for the City both before and after the solar event especially in the peninsula area.

Therefore, the City believes that it is in the best interest and safety of residents, visitors, and citizens to prohibit tour vehicles, including horse carriages, small tour busses, etc., from operating on the peninsula on August 21, 2017 to help alleviate and assist with traffic congestion. To enact this closure, the Committee must approve the requested closure.

Ratification
Number _____

A N O R D I N A N C E

AN ORDINANCE TO AMEND CHAPTER 29, ARTICLE V, SEC. 29-203 (9), (10), SEC. 29-206 (c), 29-208 (a), Sec. 29-208 (c) and (c) (1), SEC. 29-210 (a), and SEC. 29-210 (b) OF THE CODE OF THE CITY OF CHARLESTON PERTAINING TO HOURS OF OPERATION FOR ANIMAL-DRAWN VEHICLES, ZONES OF OPERATION FOR ANIMAL-DRAWN VEHICLES USED FOR PURPOSES OF TOURING AND THE NUMBER OF MEDALLIONS TO BE ISSUED FOR EACH ZONE AND ADOPTING A MAP FOR ZONES OF OPERATION.

BE IT ORDAINED BY THE MAYOR AND COUNCILMEMBERS OF CHARLESTON, IN CITY COUNCIL ASSEMBLED:

Section 1. Findings. In January, 2014, the Tourism Management Advisory Committee was established to undertake a comprehensive study of tourism in the City. A recommendation from the Tourism Plan was to address and implement regulations pertaining to the operation of animal-drawn vehicles touring in Zones 4 and 5 of the Old and Historic and Old City Districts. The carriage routes being utilized were created and approved by City Council over 33 years ago, in 1983. A pilot program was approved and tested for 60 days. At the conclusion of the 60 day trial it was clear that some changes needed to be made to the program and an extension was granted for 90 days. During the 90 day period changes were tested.

Section 2. Chapter 29, Article V of the Code of the City of Charleston is hereby amended by deleting (9) and (10) from Sec. 29-203 (c) and adding in its place and stead the following:

“(9) King Street (between Mary and George Streets).”

Section 3. Chapters 29, Article V of the Code of the City of Charleston is hereby amended by deleting the language of Sec. 29-206 (c) and adding in its place and stead the following:

"The gate shall operate between the hours of 9:00a.m. through 5:30p.m. During Eastern Standard time and from 9:00am and 6:30pm during daylight savings time. During Eastern Standard Time, medallions shall be issued until 4:15p.m. And shall be returned by 5:30p.m.. During daylight savings time, medallions shall be issued until 5:15p.m. and shall be returned by 6:30p.m."

Section 4. Chapters 29, Article V of the Code of the City of Charleston is hereby amended by changing the times in Sec. 29-206 (f) (amendatory language in **bold**):

"A commercial tour shall be defined as a tour that is conducted in the commercial district only and after **4:15p.m.** There shall be no more than five (5) commercial tours permitted to begin between **4:15p.m** and 5:00p.m. industry wide, and there shall be no more than five (5) commercial tours permitted to begin between 5:00p.m. and 5:30p.m. industry wide. The carriage company owners will determine among themselves how the five(5) commercial tours permitted to begin between 4:15p.m. and 5:00p.m. and the five (5) commercial tours permitted to begin between 5:00p.m. and 5:30p.m. will be divided up among the carriage companies. Commercial tours conducted after 5:30p.m. shall not be restricted in the number of tours permitted. **Commercial tours shall not require a medallion.**"

Section 4. Chapter 29, Article V of the Code of the City of Charleston is hereby amended by deleting the last sentence of Sec. 29-208 (a) and adding in its place and stead the following sentence (amendatory language in **bold**):

"A map outlining such zones **and the streets to be used for ingress and egress thereto, as applicable,** shall be maintained by the Department of Livability and Tourism."

Section 5. Chapter 29, Article V, Sec. 29-208 (c) and (c) (1) of the Code of the City of Charleston is hereby amended to add provisions relating to Zone 4, so that hereafter said Sections shall read as follows (amendatory language in **bold** and a ~~strike through~~ for a deletion):

" (c) The right to operate in Zones 1, 2, 3, **4,** and **5** shall be made available to touring entities having animal drawn vehicles for which certificates of appropriateness have been issued as follows:

- (1) Through the use of the gate and gatekeeper procedure hereinabove defined, the gatekeeper shall utilize a ~~binge~~ **medallion selection** machine and **twenty-eight (28) pingpong balls medallions**, six (6) of which shall be designated for Zone 1, six (6) of which shall be designated for Zone 2, eight (8) of which shall be designated for Zone 3, **and eight (8) of which shall be designated for Zone 5,** to randomly select a **medallion** with a designated zone destination marked thereon, and that upon selection, the **number** shall

be removed from the ~~binge~~ **medallion selection** machine and replaced when the medallion is returned.”

- (2) **The gatekeeper will alternate between A and B medallions which will provide a different route for exiting the gate area and entering into the zones. These A and B routes provide for different paths of ingress into each zone. A detour is allowed for ingress in Zone 3B during school pickup only; carriages may avoid Archdale and travel Meeting and Queen Streets to enter Zone 3B. The routes are designated on the maps maintained by the department of livability and tourism.**
- (3) **To avoid multiple carriages from being sent out in succession on the same path, the gatekeeper will keep drawing medallions until a different zone is drawn, unless all of the medallions left are of the same zone.**
- (4) **Zone 4 will be used as a relief valve system. Zone 4 will have six (6) balls. Zone 4 balls will be put in the medallion selection machine on City holidays, the 30 busiest days of the year as determined by the industry, and such other days as the Director of livability and tourism deems necessary. An exchange of one medallion for a Zone 4 medallion will be allowed once per day.**
- (5) (2) When a medallion is issued, the gatekeeper shall record the company’s name, the animal-drawn vehicle driver’s name, medallion number and the time that it is issued. No animal-drawn vehicle shall be issued more than one (1) medallion within forty-five (45) minutes from the time of issuance of the first medallion. When the medallion is returned, the check-in time shall be recorded by the gatekeeper. The gatekeeper shall verify that the maximum check-out time has not been exceeded.
- (6) (3)A medallion shall be returned to the gatekeeper no later than seventy-five (75) minutes from the time of its issuance.”

Section 6. Chapter 29, Article V, Sec. 29-210 (a) and (b) of the Code of the City of Charleston is hereby amended by changing the number of medallions to be distributed, adding the number of medallions to be distributed in Zone 4 and Zone 5, and adding serial numbers for medallions in Zone 4 and Zone 5 so that hereafter said Sections shall read as follows (amendatory language in **bold**):

“(a) The city shall authorize a total of thirty-four (34) medallions to be distributed as follows:

Zone 1	6
Zone 2	6
Zone 3	8
Zone 4*	6
Zone 5	8

***Only available as described in Section 29. (c) (4).**

(b) The medallions shall be labeled with a serial number as follows:

Zone 1 Serial Nos. **101- 106**
Zone 2 Serial Nos. **201- 206**
Zone 3 Serial Nos. **301- 308**
Zone 4 Serial Nos. 401- 406
Zone 5 Serial Nos. 501- 508"

The proposed regulations of Zone 4 eliminate the use of an overflow area during peak times of carriage touring. To address the long wait times at the gate during peak times of the season, most commonly Easter Sunday, the Director of Livability and Tourism will have the discretion to allow a limited number of carriages into zone 4 as an overflow with the intent of controlling vehicular and pedestrian traffic, and in the interest of public safety. The Director of Livability and Tourism, or his designee, will monitor zone 4 when the decision is made to allow additional carriages into the zone, to identify and address any issues that may arise.

Section 7. The map outlining zones and the streets to be used for ingress and egress thereto is attached to this Ordinance as Exhibit A is hereby adopted.

Section 8. Chapter 29, Article V of the Code of the City of Charleston is hereby amended by deleting the last sentence of Sec. 29-206 (c).

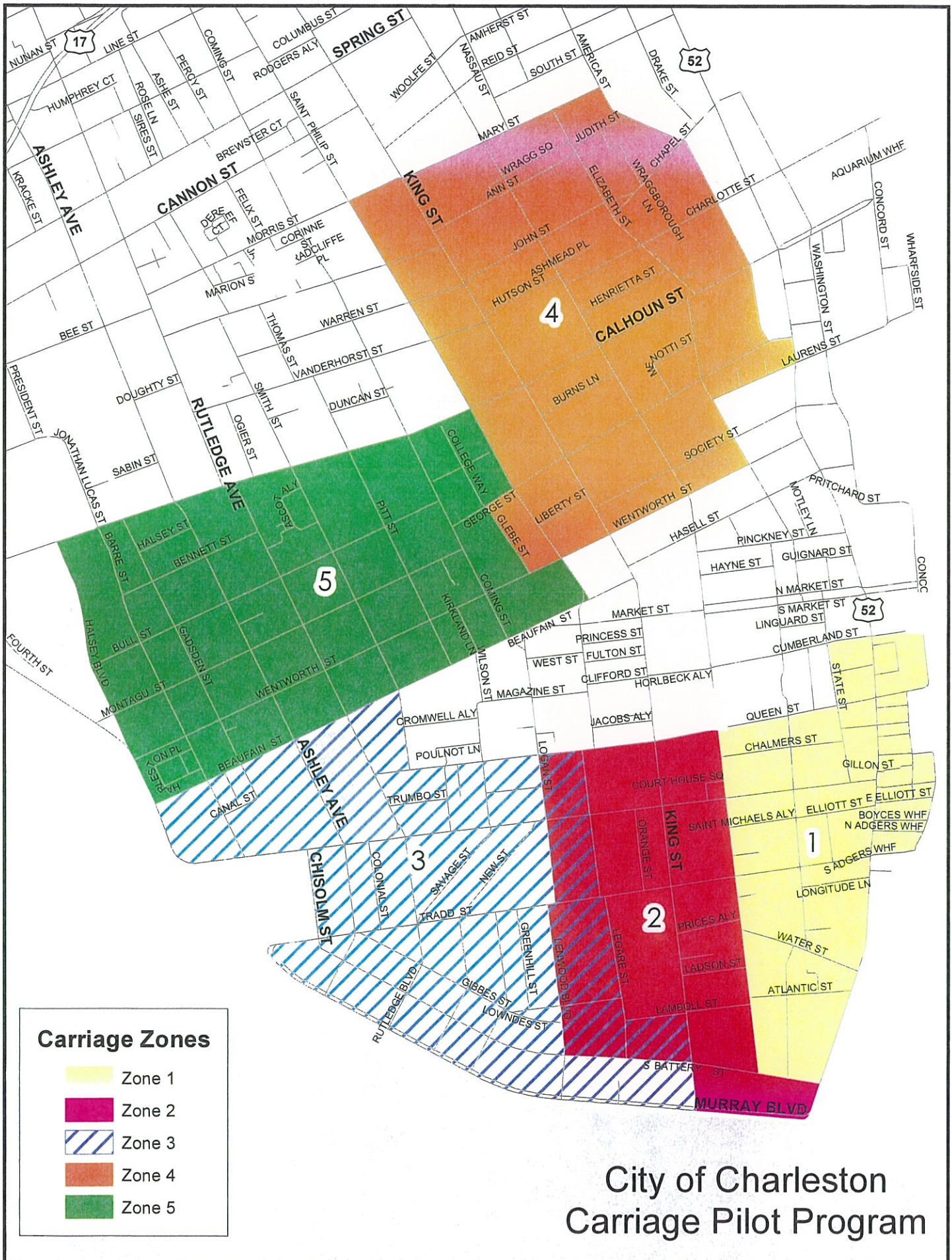
Section 9. Chapter 29, Article VI of the Code of the City of Charleston is hereby amended by deleting the last sentence of Sec. 29-236.

Ratified in City Council this ____ day of
_____ in the Year of Our Lord, 2017,
and in the ____th Year of the Independence of
the United States of America

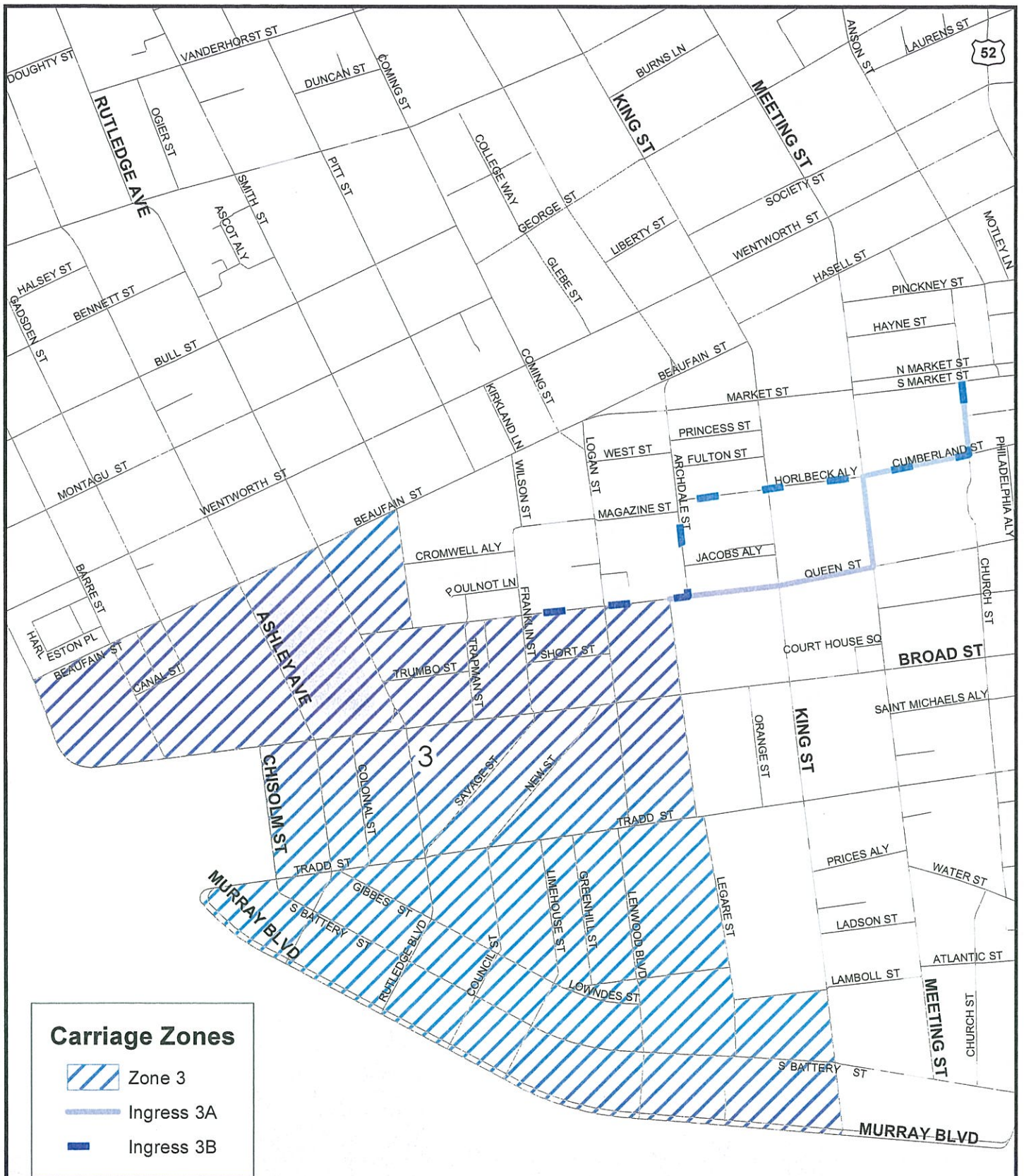
John J. Tecklenberg, Mayor

ATTEST:

Vanessa Turner Maybank
Clerk of Council





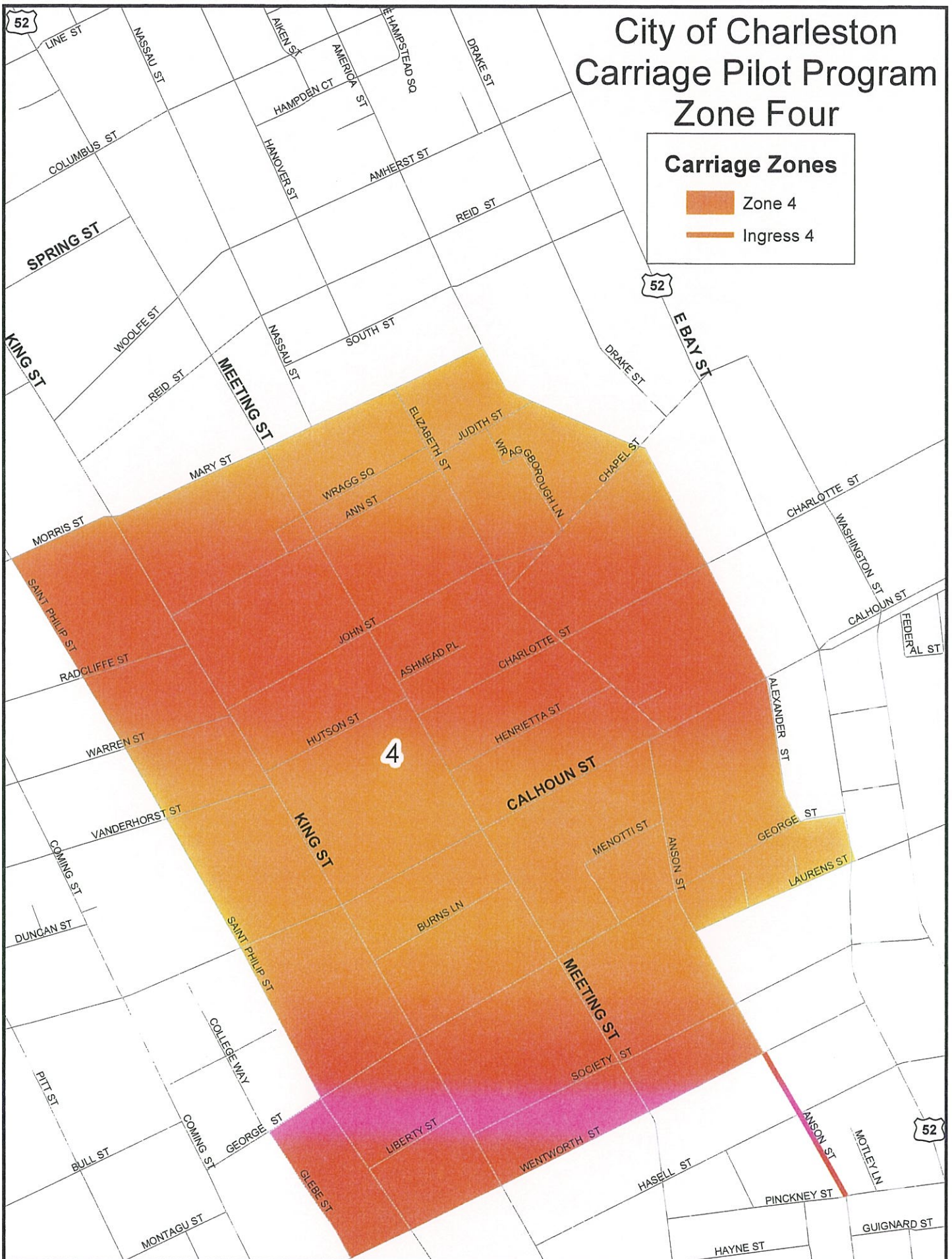


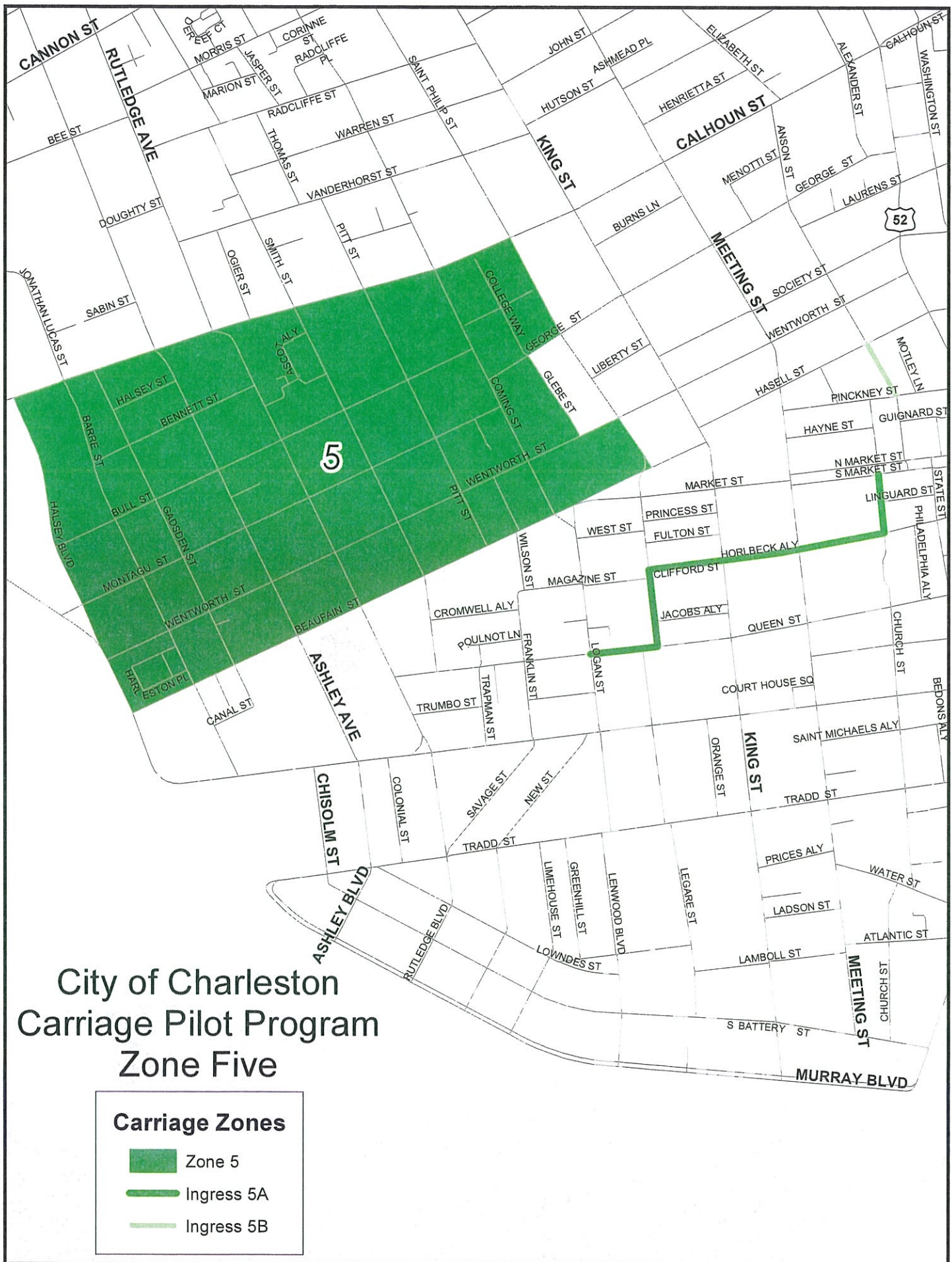
City of Charleston Carriage Pilot Program Zone Three

City of Charleston Carriage Pilot Program Zone Four

Carriage Zones

- Zone 4
- Ingress 4







Ratification
Number _____

AN ORDINANCE

TO AMEND THE CODE OF THE CITY OF CHARLESTON, SOUTH CAROLINA, CHAPTER 2, SECTIONS 176, 177, 178 AND 179, TO CHANGE THE ORGANIZATION OF THE COMMITTEE, TO AMEND THE COMMITTEE'S ROLE, AND TO CHANGE THE TERMS OF MEMBERSHIP.

Section 1. Chapter 2, Sections 177, 178 and 179 of the Code of the City of Charleston are hereby amended by deleting the following struck through text and adding thereto the following underlined words, which shall read as follows:

"Sec. 2-177. - Purpose.

The City of Charleston Bicycle & Pedestrian Advisory Committee shall have the following roles and responsibilities:

- (a) Assist city staff in an inventory of existing bicycle and pedestrian facilities;
- (b) Advise city council and staff regarding the ~~creation and review of mobility or transportation sections of the city comprehensive plan, bicycle/pedestrian master plans~~ implementation of the Citywide Transportation Plan, the People Pedal Plan, or any bicycle/pedestrian matters related to policy and planning;
- (c) Establish a list of recommended bicycle and pedestrian facility priorities using the "People Pedal Plan" and the Berkeley-Charleston-Dorchester Council of Governments (BCDCOG) Regional Bicycle and Pedestrian Plan "Walk Bike BCD" as guides;
- (d) ~~Recommend roadway and bicycle/pedestrian facility design standards;~~
- (e) Develop methodologies for measuring bicycle and pedestrian activity and demand;
- (f) Review preliminary project designs related to proposed bicycle and pedestrian improvements and provide comments to city staff related to qualitative improvements;
- (g) Assist in identifying alternative funding sources for bicycle and pedestrian projects, facilities and services;
- (h) Review city ordinances related to pedestrian and bicycle requirements and recommend enhancements or changes;
- (i) Facilitate cooperation between the City of Charleston and local and regional citizenry, ~~and user advocacy groups, and businesses;~~
- (j) Promote the importance of bicycling and walking within an overall transportation network;
- (k) Promote education and safety programs for cyclists, pedestrians and motorists;
- (l) Provide a forum for citizen bicycle and pedestrian concerns.

Sec. 2-178. - Organization.

The organization of the City of Charleston Bicycle & Pedestrian Advisory Committee shall be:

- (a) Membership. The committee shall be comprised of ~~twelve (12)~~ thirteen (13) members who shall be appointed by the mayor with the advice and consent of City Council, two of whom shall be members of City Council.
- (b) The committee membership shall include: citizens at large concerned with bicycle and pedestrian issues; members with specialized knowledge and experience regarding the transportation needs of persons with physical and/or sensory disabilities; neighborhood advocates concerned with traffic and safety issues; representatives of bicycling, running or walking advocacy or membership organizations, representatives of organizations concerned with non-motorized and public transportation issues; representatives from the bicycle or recreation dealership industry.
- (c) Committee members who are neighborhood advocates or citizens at large shall be residents in the city and/or own a business entity within the City limits throughout the terms of their positions.
- (d) The city shall provide accommodations for the known physical, sensory, or mental disabilities of the committee members during its meetings, including, but not limited to assistance with reading, writing, communicating, and aides such as tape recorded, Braille or large print material. All meetings shall be held in a location that is wheelchair accessible.
- (e) The committee shall annually elect co-chairs (one citizen at large and one councilmember) and ~~one of its members to be chairperson and one of its members shall also be elected to be vice chairperson.~~
- (f) The committee shall establish a regular time and place of meeting and shall hold one (1) regular meeting every two (2) months. Special meetings may be called by the chairperson, or by the majority of the members of the committee, upon written notice received by each member at least twenty-four (24) hours prior to such meetings. For purpose of committee action, a quorum of the bicycle & pedestrian advisory committee shall consist of five (5) members of the committee in attendance.
- (g) The committee shall make and alter rules governing its organization and procedures that are not inconsistent with any city ordinance or Roberts Rules of Order.
- (h) The committee shall keep a record of its proceedings and transactions and shall submit an annual report to the city council.

Sec. 2-179. - Terms of membership.

~~The original terms of six (6) members, to be appointed by the mayor subject to the approval of city council, shall expire at the first meeting of city council in January 2008; and the original terms of the remaining six (6) members shall expire at the first meeting of city council in January, 2009. Terms for other than original appointees shall be for two (2) years. Members of the committee filling a vacancy shall serve for the balance of the unexpired term.~~

The original term for the first seven (7) members appointed shall expire March 1, 2019; and the original term for the remaining six (6) members appointed shall expire on March 1, 2020. Terms for other than original appointees shall be for two (2) years. Members of the committee filling a vacancy shall serve for the balance of the unexpired term."

Section 2. This Ordinance shall become effective upon ratification.

Ratified in City Council this ____ day of _____, in the Year of Our Lord, 2017, and in the ____ Year of the Independence of the United States of America.

BY:

John J. Tecklenburg
Mayor, City of Charleston

ATTEST:

BY:

Vanessa Turner Maybank
Clerk of Council